

## RULES AND INSTRUCTIONS FOR EXCELLENCY TEST

This Excellency Program is not designed to be easy. It will require extensive studying to pass the individual tests and achieve an Excellency Card. This means studying each category cover to cover. The tests will include far more than what is printed in the updated Proficiency Study Guidebook. You may find you have to take a test more than once to achieve Excellency. Do not be discouraged, you will not be the only one this happens to.

The following cards will be valid for 10 years:

Red Card - Floor Work (Oral, Written and Exemplification)

White Card - Ritual (Oral)

Blue Card - Secret Work (Oral)

Green Card - Laws (Written)

A Gold Card and Special Excellency Pin will be presented to members who have earned all four cards. There will be no expiration date on this card.

The Proficiency Chairman, along with the Excellency Proficiency Committee, will issue the appropriate Excellency Proficiency Cards and/or pins, at the Grand Chapter Session. This will be done at the time the Proficiency Report is scheduled to be given. Those members not attending the Grand Chapter Session will receive their cards and/or pins, from the Past Grand Matron/Patron assigned to their District for the purpose of proficiency.

### STEP UP TO THE PLATE AND TAKE THE CHALLENGE!

1. Registration form must be sent in with fee of \$10.00, **at least 30 days prior** to scheduled testing date, for each test you desire to take. If only one or two have register to take a test, **ALL** testing will be scheduled before Noon.
2. Make check payable to: **The Grand Chapter of Florida O.E.S., Inc.**

Mail or deliver to: B. Joann Green, P.G.M.  
Chairman of Proficiency  
P. O. Box 488  
Silver Springs, Florida 34489

3. Do not plan to take all four tests in one day. **It cannot be done.**
4. Testing will be done one member at a time, with the exception of the written test.
5. A score of 92% or better must be achieved to pass each test.
6. **NO CELL PHONES, LAPTOPS OR I-PADS WILL BE ALLOWED IN ANY OF THE TEST AREAS.**
7. **NO VISITING WITH OTHER MEMBERS WILL BE ALLOWED IN ANY OF THE TEST AREAS.**
8. **NO BOOKS, PAPERS, LAPTOPS, I-PADS, CELL PHONES OR PURSES MAY BE ALLOWED ON THE TABLE WHERE YOU ARE TAKING THE WRITTEN TESTS.**
9. Listen to each question very carefully. Do not anticipate or assume what the question is going to be.
10. Read each question, visualize each question very carefully before writing down your answer.
11. No time limit has been set on any test. Take your time and think!
12. All memory work must be the exact wording as printed.
13. All exemplification must be performed accurately and correct in every detail.

14. You may register, pay the \$10.00 fee, and re-take any of the four tests, as many times as you care to do so. No shows on test day will forfeit the test fees.
  
15. There will be **NO** sharing of test information to others. Doing so, will disqualify all parties involved and retaking of test will not be allowed.

**Excellency Committee Members:** B. Joann Green, PGM, Chairman, Lois Casaccia, PGM, Judy Covey, PGM, Gus Green, PGP, Carl Hargrove, PGP, Margaret Nathurst, PGM, John Peters, PGP, Sharon Strosnider, PGM, Charlene Williams, PGM, Gary Blanton, PGP and Floye Hyslop, PGM.

Updated 03/19/2022

Betty Joann Green, PGM, Proficiency Chairman